

Medicaid Training Workshops

The Division of Medical Services is pleased to announce training workshops for billers involved in Physician, Durable Medical Equipment and Psychology/Counseling claim filing. Providers must register by completing a Registration Form and Faxing or mailing to the Division of Medical Services (address and FAX number shown on registration form). Some of the information discussed at the workshops includes:

Physician Workshops: For those providers whose Medicaid provider number begins with 20, 24, 25, 30, 35, 36, 42, 50, 51, 52, 54, 55, 70, 71 and 91.

Physician New Biller Workshop (6 Hour Session + 1 Hour For Lunch):

- Medicaid Program Update
- CMS-1500 Claim Instructions
- Pharmacy Claim Form Instructions
- Medicare Part B Crossover Claims
- Understanding and Using the Remittance Advice
- Attachments
- Adjustments
- Internet Billing
- Resources

Physician – Established Biller Q&A Workshop (3 Hour Session):

- Medicaid Program Update
- Top Ten Billing Errors
- Questions/Answers

Durable Medical Equipment Workshop (3 Hour Session) For Provider Numbers Beginning With 62:

- Medicaid Update
- CMS-1500 Claim Filing Instructions
- Code & Reimbursement Changes
- Attachments
- Common Billing Errors
- Questions/Answers

Psychology/Counseling Workshop (5 Hour Session) For Provider Numbers Beginning With 49:

- Medicaid Program Update
- MC+ for Kids and State Custody Kids
- Documentation for Treatment Plan and Progress Notes
- Procedure Codes/Prior Authorization
- Adult Therapy
- Paper/Electronic Billing
- Part B Billing
- Questions/Answers

You may wish to bring a jacket as room temperatures vary. No beverages or lunch will be provided.

Directions to State Information Center from North: Take Hwy 54 or 63 to Jefferson City. Take the first exit (Main Street) after crossing the bridge. Turn left on Main. Go 4 blocks. Turn left into State Information Center's parking lot. From South: Take Hwy 54 to Jefferson City. Follow signs for Hwy 50 East. Turn left on Missouri Boulevard. Go 2 blocks. Turn left on Main Street. Go one block. Turn right into parking lot. From West: Take Hwy 50 to Jefferson City. At first stop light, turn left. Go 2 blocks, turn left on Main Street. Go 1 block, turn right into parking lot. From East: Take Hwy 50 to Jefferson City. Turn right at Missouri Boulevard. Go 2 blocks. Turn left on Main Street. Go one block. Turn right into parking lot.

Registration Form - Medicaid Workshops

(Please print, complete all fields and FAX to 573/526-4382)

Please Note: No training materials will be provided. All training materials must be downloaded from this site on or after January 30, 2005 and brought with you on the date of each workshop. All Medicaid workshops will be held in the Interpretive Center located in the State Information Center and Secretary of State's Office at 600 West Main, Jefferson City, MO. A parking lot is located in front of the building.

Date	Title of Workshop	WS#	Time	Location
Feb. 2, 2005	Physician – New Biller Session	01-01	8:30 a.m. – 3:30 p.m.	State Info. Center
Feb. 3, 2005	Physician – Established Biller Q&A	01-02	8:30 a.m. – 11:30 a.m.	State Info. Center
Feb. 3, 2005	Physician – Established Biller Q&A	01-03	1:00 p.m. – 4:00 p.m.	State Info. Center
Feb. 22, 2005	Psychology/Counseling	01-04	8:30 a.m. – 3:30 a.m.	State Info. Center
Feb. 24, 2005	Psychology/Counseling	01-05	8:30 a.m. – 3:30 a.m.	State Info. Center
Mar. 3, 2005	Psychology/Counseling	01-06	8:30 a.m. – 3:30 a.m.	State Info. Center
Apr. 5, 2005	Durable Medical Equipment	01-07	8:30 a.m. – 11:30 a.m.	State Info. Center
Apr. 5, 2005	Durable Medical Equipment	01-08	1:00 p.m. – 4:00 p.m.	State Info. Center
Apr. 12, 2005	Durable Medical Equipment	01-09	8:30 a.m. – 11:30 a.m.	State Info. Center
Apr. 12, 2005	Durable Medical Equipment	01-10	1:00 p.m. – 4:00 p.m.	State Info. Center
Apr. 14, 2005	Durable Medical Equipment	01-11	8:30 a.m. – 11:30 a.m.	State Info. Center
Apr. 14, 2005	Durable Medical Equipment	01-12	1:00 p.m. – 4:00 p.m.	State Info. Center
May 11, 2005	Physician – New Biller Session	01-13	8:30 a.m. – 3:30 p.m.	State Info. Center
May 12, 2005	Physician – Established Biller Q&A	01-14	8:30 a.m. – 11:30 a.m.	State Info. Center
May 12, 2005	Physician – Established Biller Q&A	01-15	1:00 p.m. – 4:00 p.m.	State Info. Center

Workshop Selection

Workshop Date: _____ Title of Workshop _____ Workshop Number (WS#) _____

Number of Attendees (limit to 2 per provider location) _____ Provider Name _____

Medicaid Provider Number _____ Contact Name & Phone Number _____

Attendee #1 Name _____ Attendee #2 Name _____

Address _____

If you have a specific question you want us to address in the workshop, please indicate below:

Fax this form to the Provider Education Unit at 573/526-4382 or mail to Division of Medical Services, P.O. Box 6500, Jefferson City, MO 65102-6500. *No confirmation will be sent. You will only be contacted if the space is unavailable. Please do not contact workshop site; they cannot confirm registration.*

Note: No training materials are available at the workshops; you must download the training material on or after January 30, 2005 from this website and bring with you to the training. Registration for each workshop begins 30 minutes prior to each session.